

Working with Ionising Radiation, Ionising Radiations Regulations 2017

Personnel Registration - General Information

Guidance for completing this form.

Use this form to register yourself to work with ionising radiations, including sealed radioactive sources, unsealed radioactive sources, x-ray generators and naturally occurring radioactive materials (NORM). Once completed and signed, please return the form to the RPO.

Please allow 2 weeks for this registration to be processed.

Only complete and send in this form if:

- i) You have completed the relevant modules of the online integrated radiation protection training - <https://www.imperial.ac.uk/staff-development/safety-training/safety-courses-/radiation-protection/>
- ii) All the Work Registration details for your work with ionising radiations are available. You must be able to provide details of the radio-isotopes and/or equipment to be used. Work Registration Number(s) must be quoted for work on existing projects. If there is no Work Registration Number available, then you must send completed Work Registration Forms in along with this form.
- iii) You can provide details concerning the local induction training you have had or you will receive (i.e. training in the laboratory/area where you will be working).

THIS FORM WILL BE RETURNED TO YOU AND NOT PROCESSED IF YOU DO NOT COMPLETE ALL OF THE SECTIONS BELOW. THIS COULD RESULT IN DELAYS TO YOUR WORK.

IF YOU THINK YOU MIGHT BE PREGNANT, OR ARE BREASTFEEDING, IT IS ADVISABLE TO CONTACT EITHER YOUR LINE MANAGER OR THE RPA/RPO TO DISCUSS YOUR WORK BEFORE YOU BEGIN.

Radiation Protection Contacts:

		Telephone	Mobile	E-mail
Ross Manson	RPM/RPA	020 759 49403	07714 051 510	r.manson@imperial.ac.uk
Jon Fear	RPO	020 759 43045	07711 684 749	j.fear@imperial.ac.uk
Gwen Mott	RPO	020 759 49425	07725 159 734	g.mott@imperial.ac.uk

Surname:	Lau	First Name:	Hin Tung
Title:	Mr	Gender:	Male
Date of Birth:	10/08/1995	College ID N°:	00864468
Telephone N°:	07462869558	E-mail:	h.lau17@imperial.ac.uk

Campus:	South Kensington	Faculty:	FONS
Division:		Department:	Physics
Building:	Blackett	Location:	1112

Supervisor:	K. Long	RPS:	A. Vacheret
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Radioisotope/ equipment to be used	Work Start date	Work End date	Work Registration Number. (If no work registration number is available then the relevant Work Registration Forms <u>must</u> accompany this form).
Sr-90	26/11/19	20/12/19	RSR-24-2019

Document Control

Ref No. Personnel Registration Form
Author: J Fear
Technical Reviewer: R Manson

June 2018

Experience & Training

Have you previous experience of working with ionising radiations either at Imperial College London or with another employer? <i>If yes, please give details including contact name and address to enable previous dose information to be obtained?:</i>	Y/N
	N

Provide details of the local induction training for work with ionising radiations. *This must include the date of the training, the name of the trainer and their position (these are the details of the training provided LOCALLY by the RPS/Dept, NOT the online training modules. See <http://www.imperial.ac.uk/safety/safety-by-topic/laboratory-safety/ionising-radiation-safety/ionising-radiation-forms/>):*

Date: 16/11/2019 I confirm HT received training on the set up -

Name of Trainer: A. Vacheret

Position: RPS

Have you completed any formal radiation training courses (e.g. the relevant modules of the College online Integrated Radiation Protection Training)? *If yes, provide information below. Please note that you must complete the relevant modules of the College online Integrated Radiation Protection Training course.*

Date	Details
17/07/2019	Management of Radiation Protection at Imperial
17/07/2019	Radiation Protection for Users of Unsealed Sources

Declaration

	Please Initial
I have read, understand and agree to abide by the 'Local Rules' which apply in the areas where I will be working.	HTL
I undertake to inform the RPA or RPO of any changes in my work.	HTL
I undertake to inform the RPA or RPO of any changes in my circumstances (e.g. cessation of work with ionising radiations or change of Research Group, Dept or Faculty).	HTL
I undertake to inform the RPA or RPO of any other changes in the information given on this form.	HTL
I will not undertake any work detailed on Work Registrations not listed above unless it has been agreed by the RPA or RPO.	HTL

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All the information given on this form is correct:

Signed (user): 
Type name or print off and sign

Print name (user): **Hin Tung Lau**

Signed (Supervisor): 
Type name or print off and sign

Print name (Supervisor): **Ken Long**

Date:  26/11/19

**IF ANY OF THE DETAILS ABOVE CHANGE IN ANY WAY THE RPS AND
RPO or RPA MUST BE INFORMED**